

COASTAL WATER AUTHORITY

Minutes of Regular Meeting

December 10, 2025

The Board of Directors (the “Board”) of Coastal Water Authority (“CWA”) convened its Regular Meeting, open to the public, at the CWA Conference Room, 1801 Main Street, Suite 800, Houston, Texas, with the following in attendance:

Directors

Tony L. Council, P.E., President
Giti Zarinkelk, P.E., Second Vice-President
Joseph G. Soliz, Secretary-Treasurer
Jon M. Sjolander, Assistant Secretary-Treasurer
Daniel G. Huberty
Hannah E. Kaplan
Daniel C. Campbell

CWA Staff

Greg Olinger
David Miller
Don Ripley
James Lewis
Aaron Hargrove
Seth Deutsch
Dania Cato
Todd Vu
Mary Caballero

City of Houston Staff

Andrew Molly

General Legal Counsel

Barron Wallace, Bracewell LLP
Mary Buzak, Bracewell LLP

All Members of the Board were present thus constituting a quorum.

Copies of the agenda materials were included in the Board Members’ packets.

I. CALL TO ORDER

A. Welcome.

Director Council, Board President, called the meeting to order at 10:00 A.M. and welcomed all guests to the meeting. (The sign-in sheets for those in attendance at the meeting are attached hereto.)

B. Pledge of Allegiance, Salute to the Texas Flag, and Moment of Silence.

The Pledge of Allegiance, Salute to the Texas Flag, and Moment of Silence were led by Director Kaplan.

II. PUBLIC COMMENTS

Mr. Olinger stated that there were no in-person public comments and noted that correspondence received from a member of the public related to the Lake Houston Dam was distributed to the Board.

III. ITEMS FOR CONSIDERATION – Tony Council

A. Minutes of the November 12, 2025 Regular Board Meeting.

Director Huberty moved to approve the minutes of the November 12, 2025 Board Meeting. The motion was seconded by Director Zarinkelk and carried unanimously.

B. Minutes of the November 21, 2025 Special Board Meeting.

Director Huberty moved to approve the minutes of the November 21, 2025 Special Board Meeting. The motion was seconded by Director Kaplan and carried unanimously.

C. Election of CWA Officers.

Director Soliz presented the Board with a proposed slate of CWA Officers.

Director Huberty moved to approve the election of CWA Officers as presented. The motion was seconded by Director Kaplan and carried unanimously.

D. Appointments to CWA Committees and Designation of Committee Chairs by the President of the CWA Board of Directors.

Director Council recognized the appointments to CWA Committees and the designation of Committee Chairs.

IV. OPERATIONS AND MAINTENANCE – James Lewis/David Miller

A. Operations Summary Report.

Mr. Lewis reported on the current levels at the three regional water supply reservoirs and the raw surface water production data for November 2025.

B. Trinity River Pump Station – Access Road Replacement Project.

Mr. Lewis presented an overview of the scope of work and the contract period for the Access Road Replacement Project at CWA's Trinity River Pump Station (TRPS) and a motion authorizing the Executive Director to accept a bid from R&T Ellis Excavating, Inc. in the amount of \$4,624,132.00 for the access road replacement at Trinity River Pump Station.

Director Sjolander moved to accept the motion as presented. The motion was seconded by Director Kaplan and carried by unanimous vote.

C. Trinity River Pump Station – Pump P-7.

Mr. Lewis presented an overview of the inspection report and the new scope of work for the repair of Pump P-7 at the TRPS and a motion to authorize the Executive Director to issue a change order to Anytime Pump Services in the amount of \$342,028.00 for the replacement and repair parts related to Pump P-7 repair at Trinity River Pump Station.

Director Kaplan moved to accept the motion as presented. The motion was seconded by Director Zarinkelk and carried by unanimous vote.

D. Lynchburg Pump Station – Pump P-107.

Mr. Lewis presented an overview of the inspection report and the new scope of work for the repair of Pump P-107 at the Lynchburg Pump Station (LPS) and a motion to authorize the Executive Director to issue a change order to Ruhrpumpen, Inc. in the amount of \$343,285.00 for the replacement and repair parts related to Pump P-107 repair at Lynchburg Pump Station.

Director Zarinkelk moved to accept the motion as presented. The motion was seconded by Director Sjolander and carried by unanimous vote.

E. Equipment Purchases.

Mr. Lewis presented information on a bulldozer needed to perform preventive maintenance along CWA canals and a motion to authorize the Executive Director to issue a purchase order to Doggett John Deere in the amount of \$255,900.00 for the purchase of a new bulldozer.

Director Sjolander moved to accept the motion as presented. The motion was seconded by Director Zarinkelk and carried by unanimous vote.

F. Annual Summary Report.

Mr. Miller presented a summary review of CWA's accomplishments in 2025 relative to the 2023 Strategic Plan. Areas discussed included Safety, Coordination with COH Drinking Water Operations, CWA Facility and Pump Station Operations and Maintenance and CWA's Capital Improvement Program.

Mr. Olinger provided an overview of CWA's 2026 objectives and priorities, which include updating the Strategic Plan, Major CIP Projects and Projects at the Lake Houston Dam.

V. CAPITAL PROJECTS – David Miller

A. Trinity River System – Facilities Improvements.

Mr. Miller provided an overview of the facilities improvements needed at the TRPS, LPS and Canal Maintenance Station based upon the recommendations presented in the masterplan prepared by Huitt-Zollars. Mr. Miller presented a motion authorizing the Executive Director to execute a contract with Huitt-Zollars in the amount of \$5,702,158.00 for Architecture and Engineering Services related to the Facilities Improvements for the Trinity River System.

Director Huberty moved to accept the motion as presented. The motion was seconded by Director Zarinkelk and carried by unanimous vote.

B. Supervisory Control and Data Acquisition – Design Services.

Mr. Miller presented Tetra Tech's scope of work for engineering and design services related to CWA's SCADA upgrade/replacement programs and a motion to authorize the Executive Director to execute a contract with Tetra Tech in the amount of \$1,986,139.00 for Supervisory Control and Data Acquisition System Design Services.

Director Sjolander moved to accept the motion as presented. The motion was seconded by Director Zarinkelk and carried by unanimous vote.

C. B-System Improvements Project – Construction Phase Services.

Mr. Miller provided an overview of the construction schedule for the new P-201 and P-206 for the B-System at the LPS and the scope of work for construction phase services related to the B-System Improvements Project. Mr. Miller presented a motion to authorize the Executive Director to issue a work order to BGE, Inc. in the amount of \$529,909.00 for Construction Phase Services on the B-System Improvements Project.

Director Huberty moved to accept the motion as presented. The motion was seconded by Director Sjolander and carried by unanimous vote.

VI. BUSINESS REVIEW – Seth Deutsch/Dania Cato

A. Monthly Financial Statements for the Previous Month.

Mr. Deutsch presented CWA's financial statements for the month ending November 30, 2025.

B. Internal Management Quarterly Report – September 30, 2025.

Mr. Deutsch reviewed the Internal Management Quarterly Report for September 30, 2025, and presented a motion to approve CWA's Internal Management Report for the quarter ending September 30, 2025.

Director Sjolander moved to accept the motion as presented. The motion was seconded by Director Kaplan and carried by unanimous vote.

C. Energy Consultant Services.

Mr. Deutsch presented an overview of the scope of work for energy consultant services related to the procurement of an energy supply contract covering all of CWA's facilities currently serviced under the Texas General Land Office agreement. Mr. Deutsch presented a motion to authorize the Executive Director to negotiate and execute a contract with Energy Edge for Energy Consultant Services in an amount not to exceed \$75,000.00.

Director Sjolander moved to accept the motion as presented. The motion was seconded by Director Zarinkelk and carried by unanimous vote.

D. Holiday Schedule for Calendar Years 2026 and 2027.

Ms. Cato presented CWA's proposed holiday schedule for calendar years 2026 and 2027 and a motion to approve the Holiday Schedule for Calendar Years 2026 and 2027 that matches the same schedule approved by the City of Houston Mayor and City Council.

Director Sjolander moved to accept the motion as presented. The motion was seconded by Director Zarinkelk and carried by unanimous vote.

VII. DISBURSEMENTS – Seth Deutsch

Mr. Deutsch presented a motion to approve the disbursements for the month on the various construction funds.

Director Huberty moved to accept the motion as presented. The motion was seconded by Director Sjolander and carried by unanimous vote.

VIII. OLD BUSINESS – Greg Olinger

No items to discuss.

IX. NEW BUSINESS – Greg Olinger

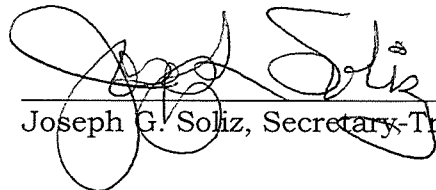
No items to discuss.

X. EXECUTIVE SESSION – Greg Olinger

There was no executive session.

XI. ADJOURNMENT – Tony Council

The meeting was adjourned at 10:47 A.M.



Joseph G. Soliz, Secretary-Treasurer