COASTAL WATER AUTHORITY

Minutes of Regular Meeting

October 8, 2025

The Board of Directors (the "Board") of Coastal Water Authority ("CWA") convened its Regular Meeting, open to the public, at the CWA Conference Room, 1801 Main Street, Suite 800, Houston, Texas, with the following in attendance:

Directors
Tony L. Council, P.E., President
Giti Zarinkelk, P.E., Second Vice-President
Joseph G. Soliz, Secretary-Treasurer
Jon M. Sjolander, Assistant Secretary-Treasurer *(Absent)*
Daniel G. Huberty *(Absent)*
Hannah E. Kaplan

CWA Staff
Don Ripley
Greg Olinger
Aaron Hargrove
Seth Deutsch
Dania Cato
Todd Vu
Mary Caballero

City of Houston Staff
Andrew Molly

General Legal Counsel and Bond Counsel
Mary Buzak, Bracewell LLP
Jonathan Frels, Bracewell LLP

Apart from Directors Sjolander and Huberty, all Members of the Board were present thus constituting a quorum.

Copies of the agenda materials were included in the Board Members' packets.

I. CALL TO ORDER

A. Welcome.

Director Council, Board President, called the meeting to order at 10:00 A.M. and welcomed all guests to the meeting. (The sign-in sheets for those in attendance at the meeting are attached hereto.)

B. Pledge of Allegiance, Salute to the Texas Flag, and Moment of Silence.

The Pledge of Allegiance, Salute to the Texas Flag, and Moment of Silence were led by Director Zarinkelk.

II. PUBLIC COMMENTS

There were no public comments.

III. ITEMS FOR CONSIDERATION – Tony Council/Don Ripley

At this time, Director Council recognized Mr. Andrew Molly as the City of Houston's newly appointed Chief Water Officer, Houston Public Works, who introduced himself to the Board.

A. Minutes of the September 10, 2025 Regular Board Meeting.

Director Zarinkelk moved to approve the minutes of the September 10, 2025 Board Meeting. The motion was seconded by Director Soliz and carried by unanimous vote.

B. Amended and Restated Resolution (2025) Delegating Authority to Executive Officers.

Mr. Ripley reported that the Board has been provided a draft of the Amended and Restated Resolution (2025) Delegating Authority to Executive Officers which will be presented to the Board for consideration at next month's Board meeting.

C. Professional Services Procurement Policy Update.

Mr. Ripley reported that the Board has been provided a draft of the Professional Services Procurement Policy Update which will be presented to the Board for consideration at next month's Board meeting.

IV. <u>OPERATIONS AND MAINTENANCE</u> – Aaron Hargrove

A. Operations Summary Report.

Mr. Hargrove reported on the current levels at the three regional water supply reservoirs and the raw surface water production data for September 2025.

B. Security Guard Services Contract.

Mr. Hargrove presented HP Security and Patrol's request to extend its contract for security guard services and a motion to authorize the Executive Director to issue a one-year contract extension to HP Security and Patrol in the amount of $1,189,514.80 for security guard services at six Coastal Water Authority facilities.

Director Zarinkelk moved to accept the motion as presented. The motion was seconded by Director Soliz and carried by unanimous vote.

C. Equipment Purchases.

Mr. Hargrove presented the equipment purchase of a hydro mulch seeder as part of CWA's preventive maintenance plan for canal erosion control and a motion to authorize the Executive Director to issue a purchase order to Romco Equipment in the amount of $98,333.00 for the purchase of a new hydro mulch seeder.

Director Zarinkelk moved to accept the motion as presented. The motion was seconded by Director Soliz and carried by unanimous vote.

Mr. Hargrove presented the equipment purchase of a heavy haul hydraulic lowboy trailer as part of CWA's preventive maintenance plan for canal erosion control and a motion to authorize the Executive Director to issue a purchase order to Performance Truck – Baytown in the amount of $116,131.00 for the purchase of a new heavy haul hydraulic lowboy trailer.

Director Zarinkelk moved to accept the motion as presented. The motion was seconded by Director Soliz and carried by unanimous vote.

D. Trinity River Pump Station – Pump P-1 Repair.

Mr. Hargrove presented an overview of the new scope of work for the pump rehabilitation for Pump P-1 at the Trinity River Pump Station (TRPS) and a motion to authorize the Executive Director to issue a change order in the amount of $208,042.33 to Smith Pump Company for replacement parts related to Pump P-1 rehabilitation at Trinity River Pump Station.

Mr. Ripley noted that CWA anticipates additional similar issues at the TRPS will recur.

E. Upcoming Procurements.

Mr. Hargrove presented CWA's upcoming major procurements as required under CWA's Procurement Policy.

V. <u>ONGOING PROJECTS</u> – Greg Olinger

A. B-2 Pipeline Project.

Mr. Olinger presented an overview of CWA's issuance of $50,000,000 in contract revenue bonds under a multi-year commitment from the Texas Water Development Board (TWDB) for the B-2 Pipeline project and a motion authorizing the Seventh Supplemental Bond Resolution authorizing the issuance of Coastal Water Authority Contract Revenue Bonds, Series 2025 (City of Houston Projects).

Director Zarinkelk moved to accept the motion as presented. The motion was seconded by Director Sjolander and carried by unanimous vote.

Jonathan Frels of Bracewell LLP, CWA's bond counsel, reported that the final interest rate on the TWDB loan is 3.387%, a reduction from the prior estimate of 4.12%.

B. Lynchburg Pump Station – Modernization Study.

Mr. Olinger presented an overview of the scope of work for engineering services related to the assessment and modernization study at the Lynchburg Pump Station (LPS) and a motion to authorize the Executive Director to execute a contract with Jacobs Engineering Group in the amount of $1,090,294.00 for engineering services related to the assessment and modernization study at Lynchburg Pump Station.

Director Zarinkelk moved to accept the motion as presented. The motion was seconded by Director Kaplan and carried by unanimous vote.

C. Lynchburg Pump Station – B-System Improvements.

Mr. Olinger presented an overview of the scope of work for the LPS – B-System Improvements project and a motion to authorize the Executive Director to execute a construction management at risk contract with Rava Construction in the amount of $127,489.00 for pre-construction services associated with the B-System Improvements (P-201 and P-206) at Lynchburg Pump Station.

Director Zarinkelk moved to accept the motion as presented. The motion was seconded by Director Soliz and carried by unanimous vote.

D. Lake Houston Dam – Void Repairs.

Mr. Olinger presented an overview of the scope of services for engineering design related to the Lake Houston Dam void repairs and a motion to execute a contract with Freese & Nichols in the amount of $797,945.00 for engineering design services related to the Lake Houston Dam void repairs.

Director Zarinkelk moved to accept the motion as presented. The motion was seconded by Director Soliz and carried by unanimous vote.

VI. **BUSINESS REVIEW** – Seth Deutsch

A. Monthly Financial Statements for the Previous Month.

Mr. Deutsch presented CWA's financial statements for the month ending September 30, 2025.

B. 2025 Pension Plan Audit.

Mr. Deutsch presented the 2025 pension plan audit proposal letter from Weaver and Tidwell, L.L.P. and a motion to approve the 2025 pension plan audit engagement agreement with Weaver and Tidwell, L.L.P.

Director Soliz moved to accept the motion as presented. The motion was seconded by Director Zarinkelk and carried by unanimous vote.

C. 2025 Annual Financial Audit.

Mr. Deutsch presented the 2025 annual financial audit proposal letter from Weaver and Tidwell, L.L.P. and a motion to approve the 2025 annual financial audit engagement agreement with Weaver and Tidwell, L.L.P..

Director Zarinkelk moved to accept the motion as presented. The motion was seconded by Director Soliz and carried by unanimous vote.

VII. **DISBURSEMENTS** – Seth Deutsch

Mr. Deutsch presented a motion to approve the disbursements for the month on the various construction funds.

Director Kaplan moved to accept the motion as presented. The motion was seconded by Director Soliz and carried by unanimous vote.

VIII. **OLD BUSINESS** – Don Ripley

No items to discuss.

IX. **NEW BUSINESS** – Don Ripley

A. Personnel – Executive Director.

Mr. Ripley presented his letter of retirement and a motion to acknowledge and accept the letter of retirement from the Executive Director, and to authorize the Board to take all necessary actions to appoint Greg Olinger as the Executive Director, and to negotiate an employment letter or such other matters consistent with such appointment.

Director Zarinkelk moved to accept the motion as presented. The motion was seconded by Director Soliz and carried by unanimous vote.

X. **EXECUTIVE SESSION** – Tony Council

There was no executive session.

XI. **ADJOURNMENT** – Tony Council

The meeting was adjourned at 10:27 A.M.

[Signature page follows]

Joseph G. Soliz, Secretary-Treasurer