

COASTAL WATER AUTHORITY

Minutes of Regular Meeting

August 13, 2025

The Board of Directors (the “Board”) of Coastal Water Authority (“CWA”) convened its Regular Meeting, open to the public, at the CWA Conference Room, 1801 Main Street, Suite 800, Houston, Texas, with the following in attendance:

Directors

Tony L. Council, P.E., President
Giti Zarinkelk, P.E., Second Vice-President
Joseph G. Soliz, Secretary-Treasurer (*Absent*)
Jon M. Sjolander, Assistant Secretary-Treasurer
Daniel G. Huberty
Hannah E. Kaplan (*Absent*)

CWA Staff

Don Ripley
Greg Olinger
David Miller
Aaron Hargrove
Seth Deutsch
Dania Cato
Todd Vu
Mary Caballero

City of Houston Staff

Oluwole “OJ” McFoy

General Legal Counsel

Mary Buzak, Bracewell LLP

Apart from Directors Kaplan and Soliz, all Members of the Board were present thus constituting a quorum.

Copies of the agenda materials were included in the Board Members’ packets.

I. CALL TO ORDER

A. Welcome.

Director Council, Board President, called the meeting to order at 10:00 A.M. and welcomed all guests to the meeting. (The sign-in sheets for those in attendance at the meeting are attached hereto.)

B. Pledge of Allegiance, Salute to the Texas Flag, and Moment of Silence.

The Pledge of Allegiance, Salute to the Texas Flag, and Moment of Silence were led by Director Council.

II. PUBLIC COMMENTS

There were no public comments.

III. ITEMS FOR CONSIDERATION – Tony Council

A. Minutes of the July 9, 2025 Regular Board Meeting.

Director Sjolander moved to approve the minutes of the July 9, 2025 Board Meeting. The motion was seconded by Director Zarinkelk and carried by unanimous vote.

B. Appointments to CWA Committees and Designation of Committee Chairs by the President of the CWA Board of Directors.

Director Council recognized the appointments to CWA Committees and the designation of Committee Chairs.

IV. OPERATIONS AND MAINTENANCE – Aaron Hargrove

A. Operations Summary Report.

Mr. Hargrove reported on the current levels at the three regional water supply reservoirs and the raw surface water production data for July 2025.

B. Lynchburg Pump Station – P-107 Repair.

Mr. Hargrove presented the scope of work for repairing Pump P-107 at the Lynchburg Pump Station and a motion to authorize the Executive Director to accept a bid from Ruhrpumpen, Inc. in the amount of \$304,400.00 for the repair of Lynchburg Pump Station Pump P-107.

Director Zarinkelk moved to accept the motion as presented. The motion was seconded by Director Sjolander and carried by unanimous vote.

C. Upcoming Procurements.

Mr. Hargrove presented CWA's upcoming major procurements as required under CWA's Procurement Policy.

V. ONGOING PROJECTS – David Miller/Greg Olinger

A. Trinity River Distribution System B-2 Pipeline Project – TWDB Financing Agreement.

Mr. Miller presented an overview of the B-2 Pipeline project and the seventh supplement to the projects contract between the City of Houston and CWA related to CWA's issuance of \$50,000,000 in contract revenue bonds to evidence the second tranche of financial assistance under a multi-year commitment from the Texas Water Development Board (TWDB). Jonathan Frels of Bracewell LLP provided additional information about the transaction schedule.

Mr. Miller presented a motion to adopt a Resolution approving and authorizing execution of a Seventh Supplement to the Projects Contract between the City of Houston, Texas, and the Coastal Water Authority relating to the CWA Transmission Expansion Project.

Director Sjolander moved to accept the motion as presented. The motion was seconded by Director Zarinkelk and carried by unanimous vote.

Mr. Miller presented an overview of the financing agreement between TWDB and CWA related to the second tranche of funding under the multi-year commitment and a motion to adopt a Resolution approving and authorizing execution of a Financing Agreement between the TWDB and the Coastal Water Authority relating to the CWA Transmission Expansion Project.

Director Zarinkelk moved to accept the motion as presented. The motion was seconded by Director Sjolander and carried by unanimous vote.

B. Trinity River Distribution System B-2 Pipeline Project – Design Fee Negotiation.

Mr. Miller provided an overview of the proposed contract structure for the B-2 Pipeline project design along with the scopes of work for the program manager and segment design firms. Mr. Miller indicated the scope and fee negotiations

have been complete and CWA will request authorization from the Board to sign the contract at the September Board Meeting.

C. Trinity River Distribution System B-2 Pipeline Project – Technical Advisor Services.

Mr. Miller presented the technical advisor's scope of work for the B-2 Pipeline project and a motion to authorize the Executive Director to execute a contract with Aurora Technical Services, LLC for technical advisor services associated with the B-2 Pipeline project.

Director Sjolander moved to accept the motion as presented. The motion was seconded by Director Zarinkelk and carried by unanimous vote.

D. Lynchburg Pump Station – Assessment and Modernization Study.

Mr. Olinger presented an overview of the scope of work for engineering services related to the assessment and modernization study and a motion to authorize the Executive Director to negotiate a contract with Jacobs for engineering services related to the assessment and modernization study at Lynchburg Pump Station.

Director Sjolander moved to accept the motion as presented. The motion was seconded by Director Zarinkelk and carried by unanimous vote.

E. Electrical Study – Canal Maintenance Station and Red Bluff Water Treatment Plant.

Mr. Olinger presented an overview of the scope of work for the electrical study and a motion to authorize the Executive Director to negotiate a contract with Ayamtech in the amount of \$126,000.00 to conduct an electrical study of CWA's Canal Maintenance Station and Red Bluff Water Treatment Plant.

Director Zarinkelk moved to accept the motion as presented. The motion was seconded by Director Sjolander and carried by unanimous vote.

F. Electrical Engineering Services.

Mr. Olinger presented an overview of the scope of services for the prequalified electrical engineering firms and a motion to authorize the Executive Director to designate Infrastructure Associates, Kalluri Group, Ayamtech, Saber Electric, and Absolute Testing as prequalified firms to provide electrical engineering, construction and testing services at CWA facilities.

Director Sjolander moved to accept the motion as presented. The motion was seconded by Director Zarinkelk and carried by unanimous vote.

VI. BUSINESS REVIEW – Seth Deutsch

A. Monthly Financial Statements for the Previous Month.

Mr. Deutsch presented CWA's Financial Statements for the month ending July 31, 2025.

B. Internal Management Quarterly Report – June 30, 2025.

Mr. Deutsch reviewed the Internal Management Quarterly Report for June 30, 2025 and presented a motion to approve CWA's Internal Management Report for the quarter ending June 30, 2025.

Director Sjolander moved to accept the motion as presented. The motion was seconded by Director Zarinkelk and carried by unanimous vote.

C. 2026 CWA Operating Budget Preparation Schedule.

Mr. Deutsch presented CWA’s 2026 Operating Budget Preparation Schedule.

D. Notification of Procured Items.

In accordance with CWA’s Amended and Restated Resolution (2023-1) Delegating Authority to Executive Officers, Mr. Deutsch presented the items that CWA procured in July 2025 that came in between \$25,000 and \$75,000.

VII. DISBURSEMENTS – Seth Deutsch

Mr. Deutsch presented a motion to approve the disbursements for the month on the various construction funds.

Director Sjolander moved to accept the motion as presented. The motion was seconded by Director Zarinkelk and carried by unanimous vote.

VIII. OLD BUSINESS – Don Ripley

No items to discuss.

IX. NEW BUSINESS – Don Ripley

A. Pension Plan Amendment.

Mr. Ripley presented CWA’s Pension Plan Amendment and a motion to approve a Second Amendment to the CWA Pension Plan to designate CWA’s Finance Manager and Human Resources Manager as Trustees.

Director Sjolander moved to accept the motion as presented. The motion was seconded by Director Zarinkelk and carried by unanimous vote.

X. EXECUTIVE SESSION – Tony Council

There was no executive session.

XI. ADJOURNMENT – Tony Council

The meeting was adjourned at 10:41 A.M.

[Signature page follows]



Joseph G. Soliz, Secretary-Treasurer