

COASTAL WATER AUTHORITY
JOB DESCRIPTION

OPERATING TITLE: MAINTENANCE MECHANIC IV - GRADE 04

LOCATION: Dayton, TX; Liberty/Chambers Counties

DESCRIPTION OF WORK:

General Statement of Duties: Performs, skilled mechanical duties, in the repair and maintenance of equipment. Performs first line supervision in the absence of the Senior Mechanic.

SUPERVISION RECEIVED: Section Chief or Senior Mechanic

SUPERVISION EXERCISED: First line supervision in the absence of the Senior Mechanic

EXAMPLES OF DUTIES:

- A. Repair and preventive maintenance on all machinery and equipment
- B. May be involved in welding and metal fitting
- C. Cleaning and painting of equipment, buildings, etc.
- D. Tire changing and repair
- E. Assist in maintaining accurate records of daily work
- F. Assist in training of new employees and seeing that CWA policies and procedures are adhered to

QUALIFICATIONS FOR APPOINTMENT

KNOWLEDGE, SKILLS AND ABILITIES

- A. Ability to repair and maintain all equipment
- B. Ability to work in harmony with other CWA employees
- C. Ability to communicate effectively both orally and in writing
- D. Must have commercial driver's license or the ability to obtain one
- E. Must show initiative and job performance to advance to next job classification

EDUCATION: High School diploma- or G.E.D.

College/technical training in related field desired

EXPERIENCE: Five years of mechanic experience and one year of supervisory experience

PHYSICAL REQUIREMENTS: May be required to perform strenuous work over long periods of time and lift objects up to 100 pounds. Must be physically fit and capable of working in inclement weather.

CAREER LADDER: Grade 07
Grade 06
Grade 05

COMPENSATION AND BENEFITS: The compensation for this position is expected to be commensurate with the qualifications and experience of the candidate. CWA's comprehensive benefits package includes vacation and sick leave, health and dental benefits, life insurance, and a pension plan. CWA is an Equal Opportunity Employer and values diversity in its workforce. All applicants considered for the position will be subject to a background check and drug screen.

NOTE: Any one position may not include all of the tasks listed nor do the examples necessarily include all of the tasks performed