

COASTAL WATER AUTHORITY

Minutes of Regular Meeting

April 9, 2025

The Board of Directors (the “Board”) of Coastal Water Authority (“CWA”) convened its Regular Meeting, open to the public, at the CWA Conference Room, 1801 Main Street, Suite 800, Houston, Texas, with the following in attendance:

Directors

Tony L. Council, P.E., President
Douglas E. Walker, First Vice-President
Giti Zarinkelk, P.E., Second Vice-President
Joseph G. Soliz, Secretary-Treasurer
Jon M. Sjolander, Assistant Secretary-Treasurer
Thomas A. Reiser
Daniel G. Huberty

CWA Staff

Don Ripley
David Miller
Greg Olinger
Aaron Hargrove
James Lewis
Seth Deutsch
Dania Cato
Todd Vu

City of Houston Staff

Gabe Mussio

General Legal Counsel

Barron Wallace and Mary Buzak, Bracewell LLP

All Members of the Board were present thus constituting a quorum.

Copies of the agenda materials were included in the Board Members’ packets.

I. CALL TO ORDER

A. Welcome.

Director Council, Board President, called the meeting to order at 10:00 A.M. and welcomed all guests to the meeting. (The sign-in sheets for those in attendance at the meeting are attached hereto.)

B. Pledge of Allegiance.

The Pledge of Allegiance was led by Director Zarinkelk.

C. Salute to the Texas Flag.

The Salute to the Texas Flag was led by Director Zarinkelk.

D. Moment of Silence.

The Moment of Silence was led by Director Zarinkelk.

II. PUBLIC COMMENTS

There were no public comments.

III. ITEMS FOR CONSIDERATION – Tony Council

A. Minutes of the March 12, 2025 Regular Board Meeting.

Director Zarinkelk moved to approve the minutes of the March 12, 2025 Board Meeting. The motion was seconded by Director Soliz and carried by unanimous vote.

IV. OPERATIONS AND MAINTENANCE – Aaron Hargrove/David Miller

A. Operations Summary Report.

Mr. Hargrove reported on the current levels at the three regional water supply reservoirs and the raw surface water production data for March 2025.

B. Annual Electrical Substation Testing.

Mr. Miller presented the scope of work for annual electrical substation testing at the Lynchburg Pump Station (LPS), Trinity River Pump Station (TRPS), Lake Houston Pump Station, Bayport Pump Station, and Capers Ridge Pump Station (CRPS) and a motion to authorize the Executive Director to accept a bid in the amount of \$121,495.00 from Saber Power Services, LLC for electrical substation testing at these five CWA facilities.

Director Walker moved to accept the motion as presented. The motion was seconded by Director Sjolander and carried by unanimous vote.

C. Trinity River Pump Station – Motor P-12 Rehabilitation.

Mr. Miller presented the scope of work for rehabilitation of Motor P-12 at the TRPS and a motion to authorize the Executive Director to accept a bid in the amount of \$285,413.00 from Louis Allis, LLC for the rehabilitation of Motor P-12.

Director Zarinkelk moved to accept the motion as presented. The motion was seconded by Director Walker and carried by unanimous vote.

D. Lynchburg Pump Station – Chlorinator Systems Purchase.

Mr. Miller presented the scope of work for replacement of two evaporator/chlorinator systems at the LPS and a motion to authorize the Executive Director to issue a purchase order to Moody Brothers, Inc. in the amount of \$155,790.00 for the replacement of the two evaporator and chlorinator systems.

Director Sjolander moved to accept the motion as presented. The motion was seconded by Director Walker and carried by unanimous vote.

E. Capers Ridge Pump Station – 5kV Cable Replacement.

Mr. Miller presented the scope of work for 5kV cable replacement at the substation owned by Sam Houston Electric at the CRPS and a motion to authorize the Executive Director to accept a bid in the amount of \$174,400.00 from Saber Power Services, LLC for the 5kV cable replacement.

Director Sjolander moved to accept the motion as presented. The motion was seconded by Director Walker and carried by unanimous vote.

B. Upcoming Bids/Procurement.

Mr. Miller presented CWA's upcoming major bids and procurements as required under CWA's Procurement Policy.

V. ONGOING PROJECTS – Aaron Hargrove/Greg Olinger

A. B-2 Pipeline – Program Management Firm Selection.

Mr. Hargrove reported that CWA received nineteen Statements of Qualifications in response to the Requests for Qualifications for Program Manager and Pipeline Segment Designer for the Trinity River Distribution System B-2 Pipeline Project—six for Program Manager and thirteen for Pipeline Segment Designer. Mr. Hargrove presented a motion to authorize the Executive Director to negotiate a contract with Ardurra Group Inc. for program management services related to the Trinity River Distribution System B-2 Pipeline Project.

Director Walker moved to accept the motion as presented. The motion was seconded by Director Zarinkelk and carried by unanimous vote. Director Soliz abstained from the vote, citing a conflict of interest.

B. Lake Houston Dam Projects Update.

Mr. Olinger presented an update on the Lake Houston Dam void repair assessment including on-site surveys performed by CWA's contracted engineer, Freese Nichols Inc. (FNI). Mr. Olinger discussed FNI's recommendations on risk assessment and mitigation and provided an update on the Lake Houston Dam Spillway Improvement Project, including the Design Criteria Workshop held on March 20, 2025, the established gate configurations and locations, access road assessment and the stakeholder engagement plan.

VI. BUSINESS REVIEW – Seth Deutsch

A. Monthly Financial Statements for the Previous Month.

Mr. Deutsch reviewed CWA's Financial Statements for the month ending March 31, 2025.

B. 2024 Financial Statements Audit Report.

Mr. Deutsch presented CWA's 2024 Financial Statements Audit Report (Report) for the year ending December 31, 2024, prepared by CWA's auditor, Weaver and Tidwell, L.L.P (Weaver). Mr. Steven Smith with Weaver gave a brief presentation and stated that the Report reflects an "unmodified (clean) opinion" as to the condition of CWA's financial statements. Mr. Deutsch presented a motion to accept and approve the Coastal Water Authority Financial Statements Audit Report for the year ending December 31, 2024.

Director Reiser moved to accept the motion as presented. The motion was seconded by Director Sjolander and carried by unanimous vote.

D. Notification of Procured Items.

In accordance with CWA's Amended and Restated Resolution (2023-1) Delegating Authority to Executive Officers, Mr. Deutsch presented the items that CWA procured in March 2025 that came in between \$25,000 and \$75,000.

VII. DISBURSEMENTS – Seth Deutsch

Mr. Deutsch presented a motion to approve the disbursements for the month on the various construction funds.

Director Reiser moved to accept the motion as presented. The motion was seconded by Director Sjolander and carried by unanimous vote.

VIII. OLD BUSINESS – Don Ripley

No items to discuss.

IX. NEW BUSINESS – Don Ripley

A. CWA Bylaws.

Mr. Ripley presented the Board with a draft of CWA's Bylaws drafted by CWA's general legal counsel, Bracewell LLP. Mr. Ripley requested that the Board review the Bylaws and provide any comments within the next three weeks for possible presentation to the Board for final approval at the May 14, 2025 Board Meeting.

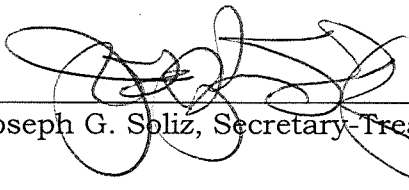
X. EXECUTIVE SESSION – Tony Council

There was no executive session.

XI. ADJOURNMENT – Tony Council

The meeting was adjourned at 10:40 A.M.

[Signature page follows]



Joseph G. Soliz, Secretary-Treasurer