# COASTAL WATER AUTHORITY BAYPORT WATER SYSTEM PROJECT 2023 ANNUAL BUDGET

#### **CERTIFICATE FOR RESOLUTION**

THE STATE OF TEXAS §
COUNTY OF HARRIS §

- I, the undersigned Officer of the Board of Directors (the "Board") of the Coastal Water Authority, hereby certify as follows:
- 1. The Board of Directors of the Coastal Water Authority (the "Authority") convened in regular session on the 9th day of November 2022, at the regular meeting place thereof, inside the boundaries of the Authority, and the roll was called of the duly constituted officers and members of the Board, to wit:

D. Wayne Klotz, P.E. President
Tony L. Council, P. E. 1st Vice-President
Douglas E. Walker 2nd Vice President
Thomas A. Reiser Secretary-Treasurer

Joseph G. Soliz Assistant Secretary-Treasurer

Jon M. Sjolander Director Giti Zarinkelk, P.E. Director

and all of said persons were present except Director(s): RETSER AND S.IOLANDER thus constituting a quorum. Whereupon, among other business, the following was transacted at said meeting: a written

### RESOLUTION OF THE BOARD OF DIRECTORS OF COASTAL WATER AUTHORITY ADOPTING THE FISCAL YEAR 2023 BUDGET AND SETTING CONVEYANCE FEES FOR THE BAYPORT WATER SYSTEM PROJECT; AND MAKING CERTAIN FINDINGS IN CONNECTION THEREWITH

was introduced for the consideration of the Board. It was then duly moved and seconded that the Resolution be adopted, and, after due discussion, the motion, carrying with it the adoption of the Resolution, prevailed and carried unanimously.

2. That a true, full and correct copy of the aforesaid Resolution adopted at the meeting described in the above and foregoing paragraph is attached to and follows this certificate; that the Resolution has been duly recorded in the Board's minutes of the meeting; that the persons named in the above and foregoing paragraph are the duly chosen, qualified and acting officers and members of the Board as indicated therein; that each of the officers and members of the Board was duly and sufficiently notified officially and personally, in advance, of the time, place and purpose of the aforesaid meeting, and that the Resolution would be introduced and considered for adoption at the meeting, and each of the officers and members consented, in advance, to the holding of the meeting for such purpose; that the meeting was open to the public as required by law; and that public notice of the time, place and subject of the meeting was given as required by Chapter 551, Texas Government Code, and Section 49.063, Texas Water Code.

#### SIGNED AND SEALED the 9th day of November 2022.

Assistant Secretary-Treasurer, Board of Directors

(SEAL)

RESOLUTION OF THE BOARD OF DIRECTORS OF COASTAL WATER AUTHORITY ADOPTING THE FISCAL YEAR 2023 BUDGET AND SETTING CONVEYANCE FEES FOR THE BAYPORT WATER SYSTEM PROJECT; AND MAKING CERTAIN FINDINGS IN CONNECTION THEREWITH

WHEREAS, Coastal Water Authority (the "Authority") is a governmental agency and a body politic and corporate created as a conservation and reclamation district pursuant to the Constitution and laws of the State of Texas, including Article XVI, Section 59, Texas Constitution, and Chapter 601, Acts of the 60th Texas Legislature 1967 (Regular Session), as amended (the "Act"); and

WHEREAS, the Board of Directors of the Authority (the "Board") is vested with all of the rights, powers and privileges, authorities and functions conferred and imposed by the Act as well as the general laws of the State of Texas applicable to water control and improvement districts and municipal utility districts created under Article XVI, Section 59 of the Texas Constitution that are not in conflict or inconsistent with the Act; and

WHEREAS, the Authority owns and operates the Bayport Water System, which is a system of a pump station and pipelines used for the conveyance of raw water sold by the City of Houston, Texas to industrial users; and

WHEREAS, the Authority is authorized under the Act and the general laws of the State of Texas, including §49.212 of the Texas Water Code, to adopt or enforce all necessary charges, mandatory fees, or rentals, for providing or making available any Authority facility or service; and

WHEREAS, the Authority has reviewed the projected water use for industrial users served by the Bayport Water System and prepared a budget for the Bayport Water System based upon the costs of the Authority's services, which include expected capital expenditures and the establishment of reasonable reserves; and

WHEREAS, the Finance and Audit Committee of the Authority has reviewed and approved the proposed Coastal Water Authority Bayport Water System Project 2023 Annual Budget (the "Fiscal Year 2023 Budget") and authorized the Executive Director and Chief Financial Officer of the Authority to distribute the proposed Fiscal Year 2023 Budget to users of the Bayport Water System for review and comment; and

WHEREAS, by a letter dated October 17, 2022, the Executive Director and Chief Financial Officer of the Authority distributed the proposed Fiscal Year 2023 Budget to users of the Bayport Water System, requested that users provide comments to the Authority regarding the Fiscal Year 2023 Budget no later than October 24, 2022, notified users that the Board would consider adoption of the Fiscal Year 2023 Budget at its meeting on November 9, 2022, and notified users that based on the proposed Fiscal Year 2023 Budget the Authority would set a conveyance fee of 19 cents per 1,000 gallons; and

WHEREAS the Authority has not received any comments from the users of the Bayport Water System regarding the Fiscal Year 2023 Budget or the proposed conveyance fee of 19 cents per 1,000 gallons; and

WHEREAS, the Board considered the above described matters, and has determined that the adoption of the Fiscal Year 2023 Budget and the conveyance fee of 19 cents per 1,000 gallons will allow the Authority to prudently operate and maintain the Bayport Water System and recover its costs of service associated with the operation of the Bayport Water System;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE COASTAL WATER AUTHORITY, THAT:

- Section 1: The findings and recitations set out in the preamble of this Resolution are found to be true and correct and are hereby adopted by the Board and made a part hereof for all purposes.
- Section 2: The Board hereby approves and adopts the Fiscal Year 2023 Budget, a copy if which is attached hereto as **Exhibit A** and incorporated herein.
- Section 3: The Board hereby approves and adopts a conveyance fee for the Bayport Water System of 19 cents per 1,000 gallons for Fiscal Year 2023.
- <u>Section 4:</u> The terms that are defined in the recitals to this Resolution are incorporated herein for all purposes.
- Section 5: The provisions of this Resolution shall be effective as of the date of adoption and shall remain in effect until modified by action of the Board.
- Section 6: It is hereby officially found and determined that the meeting at which this Resolution was adopted was open to the public and that public notice of the time, place and purpose of said meeting was given, all as required by the Texas Open Meetings Act, Chapter 551, Texas Government Code.

[Execution page follows]

#### PASSED AND APPROVED this 9th day of November 2022.

President, Board of Directors

ATTEST:

Assistant Secretary-Treasurer, Board of Directors

(SEAL)

#### **EXHIBIT A**

#### COASTAL WATER AUTHORITY BAYPORT WATER SYSTEM PROJECT 2023 ANNUAL BUDGET

#### COASTAL WATER AUTHORITY BAYPORT WATER SYSTEM FUNDS TABLE OF CONTENTS 2023 ANNUAL BUDGET

|  | PAGE       |
|--|------------|
| Budget Transmittal Letter                                | D - 1      |
| Budget Summary - Comparative                             | D - 2      |
| Facts and Assumptions                                    | D - 2 - 1  |
| Reconciliation of 2022 Budget to 2023 Budget             | D - 2 - 2  |
| Statement of Revenues and Expenditures                   | D - 3      |
| Reconciliation of Fund Activity                          | D - 3 - 1  |
|  | D - 3 - 2  |
| Revenues and Billing Rates                               | D - 4      |
| Investment and Other Income                              | D - 5      |
| Summary of General and Administrative Expenditures       | D - 6      |
| Administrative Expenses                                  | D - 7      |
| Office Salary Allocation                                 | D - 7 - 1  |
| General Operating Expenses                               | D - 8      |
| Engineering, Legal and Professional Expenses             | D - 9      |
| Summary of Field Expenditures                            | D - 10     |
| Field Expenditures by Location                           | D - 10 - 1 |
| Summary of Field Salaries by Location                    | D - 11     |
| Analysis of Base Field Salaries by Function and Location | D - 11 - 1 |
| Analysis of Materials and Supplies by Location           | D - 12     |
| Analysis of Contract Labor and Equipment by Location     | D - 13     |
| Analysis of Utilities by Location                        | D - 14     |
| Capital Outlays  | D - 15     |

#### COASTAL WATER AUTHORITY BAYPORT WATER SYSTEM FUNDS BUDGET SUMMARY 2023 ANNUAL BUDGET

| APPLICATION OF FUNI  | )S                   | 2022<br>BUDGET | 2022<br>PROJECTED | 2023<br>BUDGET |
|----------------------|----------------------|----------------|-------------------|----------------|
|                      |                      | 4.077.000      | <b>*</b> 40° 400  | фо 440 000     |
| Expenditures (1)     |                      | \$1,857,000    | \$1,425,400       | \$2,148,800    |
| Capital Outlay       |                      | 4,100,000      | 4,000,000         | 3,020,000      |
|                      | Comparative Subtotal | 5,957,000      | 5,425,400         | 5,168,800      |
|                      |                      |                |                   |                |
|                      | Total Expenditures   | 5,957,000      | 5,425,400         | 5,168,800      |
|                      | ,                    |                |                   |                |
| Ending Fund Balances |                      | 2,458,338      | 4,258,338         | 1,539,038      |
|                      |                      |                |                   |                |
|                      | Total Applications   | 8,415,338      | 9,683,738         | 6,707,838      |
|                      |                      |                |                   |                |
| SOURCE OF FUNDS      |                      |                |                   |                |
| Beginning Fund Ba    | lances               | 5,987,638      | 7,185,738         | 4,258,338      |
| Investment Income    |                      | 1,000          | 18,000            | 60,000         |
| mycomone moomo       | Subtotal Sources     | 5,988,638      | 7,203,738         | 4,318,338      |
|                      |                      |                |                   |                |
|                      | Subtotal             | 5,988,638      | 7,203,738         | 4,318,338      |
|                      |                      | , ,            | •                 |                |
| System Revenue       |                      | \$2,426,700    | \$2,480,000       | \$2,389,500    |
| - <b>,</b>           |                      |                |                   |                |

<sup>(1)</sup> Includes assets purchased

#### COASTAL WATER AUTHORITY BAYPORT WATER SYSTEM FUNDS FACTS AND ASSUMPTIONS 2023 ANNUAL BUDGET

#### **FACTS**

- 1. The 2023 budget is prepared on a cash basis.
- 2. Bayport Water System books and records consist of five funds, which are Operating Fund, Operating Reserve Fund, Special Projects Emergency Reserve, Revenue Fund and the Capital Improvement Fund.
- 3. The required fund balances have been reflected at minimum balances.
- 4. Bayport is charged with direct salary and costs as well as an allocation of certain general items based upon an overall payroll allocation of 9.5%.

#### **ASSUMPTIONS**

- 1. Salaries anticipates funding the employee benefits of one field retiree.
- 2. Assumes timely payment of billings by Bayport customers.
- 3. The Operating Fund should be maintained at a \$400,000 balance and the Operating Reserve Fund should be maintained at a level equal to 3 months of the Operating Expense.

### COASTAL WATER AUTHORITY BAYPORT WATER SYSTEM FUNDS RECONCILIATION OF 2022 BUDGET TO 2023 BUDGET

|                                   |          | 2022 Budget<br>to<br>2023 Budget |
|-----------------------------------|----------|----------------------------------|
| 2022 Budget                       |          | \$1,857,000                      |
|                                   |          |                                  |
| Field Salaries                    |          | 43,700                           |
| Materials & Supplies              |          | 54,900                           |
| Contract Labor & Equipment        |          | 158,200                          |
| Utilities                         |          | (13,400)                         |
| Administrative Expense            |          | 33,000                           |
| General Operating Expenses        |          | 12,800                           |
| Engineering, Legal & Professional |          | 2,600                            |
|                                   | Subtotal | 291,800                          |
|                                   |          |                                  |
|                                   |          |                                  |
|                                   |          |                                  |
| 2023 Budget                       |          | \$2,148,800                      |

### COASTAL WATER AUTHORITY BAYPORT WATER SYSTEM FUNDS STATEMENT OF REVENUES AND EXPENDITURES 2023 ANNUAL BUDGET

| REVENUES Interest on Investments  | _            | 2022<br>BUDGET<br>\$1,000 | 2022<br>PROJECTED<br>\$18,000 | 2023<br>BUDGET<br>\$60,000 |
|-----------------------------------|--------------|---------------------------|-------------------------------|----------------------------|
| Service Revenues Total I          | <br>Revenue  | 2,426,700<br>2,427,700    | 2,480,000<br>2,498,000        | 2,389,500<br>2,449,500     |
| i otali i                         |              |                           |                               |                            |
| EXPENDITURES                      |              |                           |                               |                            |
| Field Salaries                    |              | 723,500                   | 468,200                       | 767,200                    |
| Materials & Supplies              |              | 188,900                   | 71,700                        | 243,800                    |
| Contract Labor & Equipment (1)    |              | 244,300                   | 214,900                       | 402,500                    |
| Utilities                         |              | 68,600                    | 34,100                        | 55,200                     |
| Administrative Expenses           |              | 311,900                   | 317,100                       | 344,900                    |
| General Operating Expenses        |              | 239,000                   | 241,900                       | 251,800                    |
| Engineering, Legal & Professional |              | 80,800                    | 77,500                        | 83,400                     |
|                                   | Subtotal _   | 1,857,000                 | 1,425,400                     | 2,148,800                  |
|                                   |              |                           |                               |                            |
| Construction Program              | _            | 4,100,000                 | 4,000,000                     | 3,020,000                  |
|                                   | tal Outlay _ | 4,100,000                 | 4,000,000                     | 3,020,000                  |
|                                   |              |                           | E 40E 400                     | F 400 000                  |
| Total Exp                         | enditures _  |                           | 5,425,400                     | 5,168,800                  |
|                                   |              | (2)                       | (3)                           | (4)                        |
| Net Increase (Decrease) in        | =            | (\$3,529,300)             | (\$2,927,400)                 | (\$2,719,300)              |
| Fund Balances                     |              |                           |                               |                            |

(1) Includes assets purchased.

(2) Net decrease is a result of Construction Fund Balance and a decrease in required reserves funds

(3) Net decrease is a result of Construction Fund Balance and an increase in required reserves funds

(4) Net decrease is a result of Construction Fund Balance and a decrease in required reserves funds

## COASTAL WATER AUTHORITY BAYPORT WATER SYSTEM FUNDS RECONCILIATION OF FUND ACTIVITY 2023 ANNUAL BUDGET

|                    | REVENUE<br>FUND | CAPITAL IMPROVEMENT FUND |
|--------------------|-----------------|--------------------------|
| Beginning Balance  | \$0             | \$2,860,325              |
| Service Revenue    | 2,389,500       | 0                        |
| Interest Earnings  | 0               | 32,040                   |
| Transfer - Service | (2,389,500)     | 185,035                  |
| Expenses           | 0               | 0                        |
| Capital Outlay     | 0               | (3,020,000)              |
| Net Activity       | 0               | (2,802,925)              |
| Ending Balance     | \$0             | \$57,400                 |

### COASTAL WATER AUTHORITY BAYPORT WATER SYSTEM FUNDS RECONCILIATION OF FUND ACTIVITY 2023 ANNUAL BUDGET

|                    | OPERATING<br>FUND | OPERATING<br>RESERVE<br>FUND | SPECIAL<br>PROJECT<br>EMERGENCY<br>RESERVE FUND | TOTAL<br>BAYPORT<br>WATER<br>SYSTEM FUND |
|--------------------|-------------------|------------------------------|---|--|
| Beginning Balance  | \$400,000         | \$464,250                    | \$533,763                                       | \$4,258,338                              |
| Service Revenue    | 0                 | 0                            | 0   | 2,389,500                                |
| Interest Earnings  | \$8,000           | \$9,285                      | \$10,675  | 60,000                                   |
| Transfer - Service | \$2,140,800       | 63,665                       | 0   |  |
| Expenses           | (2,148,800)       | 0                            | 0   | (2,148,800)                              |
| Capital Outlay     | 0                 | 0                            | 0   | (3,020,000)                              |
| Net Activity       | 0                 | 72,950                       | 10,675  | (2,719,300)                              |
| Ending Balance     | \$400,000         | \$537,200                    | \$544,438                                       | \$1,539,038                              |

#### COASTAL WATER AUTHORITY BAYPORT WATER SYSTEM FUNDS REVENUES AND BILLING RATES 2023 ANNUAL BUDGET

|                        | 2022<br>BUDGET | 2022<br>PROJECTED | 2023<br>BUDGET |
|------------------------|----------------|-------------------|----------------|
| Gallons (in thousands) | 12,772,000     | 13,052,600        | 12,576,100     |
| Rate/1000 gallons      | \$0.19         | \$0.19            | \$0.19         |
| Revenue                | \$2,426,700    | \$2,480,000       | \$2,389,500    |

#### COASTAL WATER AUTHORITY BAYPORT WATER SYSTEM FUNDS INVESTMENT AND OTHER INCOME 2023 ANNUAL BUDGET

| INVESTMENT INCOME |
|-------------------|
|-------------------|

Average Cash and Investments

\$3,000,000

Average Effective Interest Rate

2.00%

Total

\$60,000

OTHER INCOME

Bayport Water System does not anticipate any miscellaneous income.

### COASTAL WATER AUTHORITY BAYPORT WATER SYSTEM FUNDS SUMMARY OF GENERAL AND ADMINISTRATIVE EXPENDITURES 2023 ANNUAL BUDGET

| GENERAL AND ADMINISTRATIVE EXPENDITURES | 2022<br>BUDGET | 2022<br>PROJECTED | 2023<br>BUDGET |
|---|----------------|-------------------|----------------|
| ADMINISTRATIVE                          | \$311,900      | \$317,100         | \$344,900      |
| GENERAL OPERATING (Insurance)           | 239,000        | 241,900           | 251,800        |
| ENGINEERING, LEGAL & PROFESSIONAL       | 80,800         | 77,500            | 83,400         |
| Total                                   | \$631,700      | \$636,500         | \$680,100      |

#### COASTAL WATER AUTHORITY BAYPORT WATER SYSTEM FUNDS ADMINISTRATIVE EXPENSES 2023 ANNUAL BUDGET

| Administrative Salaries                                 | \$119,700 | (1) |
|---|-----------|-----|
| Pension Plan Contribution (11.8% of total compensation) | 104,654   |     |
| Payroll Taxes (7.65% of total compensation)             | 67,848    |     |
| Office Lease and Utilities                              | 30,400    | (1) |
| Office Supplies   | 3,800     | (1) |
| Travel, Meetings and Parking                            | 2,375     | (1) |
| Directors Compensation                                  | 2,850     | (1) |
| Printing and Reproduction                               | 2,375     | (1) |
| Telephone/ Data Maintenance                             | 3,800     | (1) |
| Vehicle: Gas & Maintenance                              | 1,425     | (1) |
| Payroll / Employee Processing Services                  | 2,850     | (1) |
| Miscellaneous   | 2,850     | (1) |
|   | \$344,927 | =   |

<sup>(1)</sup> Allocated based upon payroll estimate of 9.5%.

### COASTAL WATER AUTHORITY BAYPORT WATER SYSTEM FUNDS OFFICE SALARY ALLOCATION 2023 ANNUAL BUDGET

Executive Director

Chief Financial Officer

Chief Accountant

Senior Accountant

Senior Accountant

Senior Accountant

Senior Accountant

Executive Secretary

Financial Analyst

Base Office Salaries

1,260,000

Office Allocation Factor (1)

Bayport Office Salaries

\$1119,700

Based upon payroll estimate allocation

(1)

#### COASTAL WATER AUTHORITY BAYPORT WATER SYSTEM FUNDS GENERAL OPERATING EXPENSES 2023 ANNUAL BUDGET

#### INSURANCE PREMIUM DESCRIPTION

| Property Insurance                               | \$23,000  | (1)  | (5) |     |
|--|-----------|------|-----|-----|
| Texas Commercial Policy (General Liability)      | 3,496     | (3)  | (5) |     |
| Public Official & Employees Liability            | 874       | (3)  | (4) | (7) |
| Pension - Fidelity Bond                          | 38        | (3)  | (4) |     |
| Pension - Fiduciary Responsibility               | 703       | (3)  | (5) |     |
| Medical Insurance                                | 189,050   | (3)  | (6) | (7) |
| Public Official Position (Director Fidelity)     | 162       | (3)  | (4) |     |
| Automobile Insurance                             | 2,755     | (3)  | (5) |     |
| Workers Compensation                             | 13,965    | (3)  | (5) | (7) |
| Dental Insurance                                 | 7,410     | (3)  | (5) | (7) |
| Vision Insurance                                 | 2,375     | (3)  | (5) | (7) |
| Combined Group Life/Short & Long Term Disability | 7,980     | _(3) | (5) | (7) |
|  | \$251,808 | _    |     |     |

- (1) Allocated based upon total insurable value of 4%.
- (3) Allocated based upon total payroll estimate of 9.5%.
- (4) Assumes no rate increase.
- (5) Assumes 5% rate increase.
- (6) Assumes 10% rate increase.
- (7) Assumes full employment.

### COASTAL WATER AUTHORITY BAYPORT WATER SYSTEM FUNDS ENGINEERING, LEGAL AND PROFESSIONAL EXPENSES 2023 ANNUAL BUDGET

| Engineering Services                        | \$40,000 | (1)    |
|---|----------|--------|
| Legal Services                              | 10,000   | (3)    |
| Accounting & Auditing                       | 6,270    | (2)    |
| Computer Support services                   | 7,600    | (2)    |
| Website Development & Maintenance           | 3,800    | (2)    |
| Hardware, Software Upgrades and Maintenance | 5,700    | (2)    |
| Miscellaneous Bank Fees                     | 10,000   | (3)    |
|   | \$83,370 | -<br>= |

- (1) Based upon specific services
- (2) Allocated based upon total payroll estimate of 9.5%.
- (3) Based upon specific and allocated services

## COASTAL WATER AUTHORITY BAYPORT WATER SYSTEM FUNDS SUMMARY OF FIELD EXPENDITURES 2023 ANNUAL BUDGET

| FIELD EXPENDITURES           | 2022<br>BUDGET | 2022<br>PROJECTED | 2023<br>BUDGET |
|------------------------------|----------------|-------------------|----------------|
| SALARIES                     | \$723,500      | \$468,200         | \$767,200      |
| MATERIALS & SUPPLIES         | 188,900        | 71,700            | 243,800        |
| CONTRACT LABOR AND EQUIPMENT | 218,300        | 188,900           | 338,800        |
| Purchased                    | 26,000         | 26,000            | 63,700         |
| Subtotal                     | 244,300        | 214,900           | 402,500        |
| UTILITIES                    | 68,600         | 34,100            | 55,200         |
| Total                        | \$1,225,300    | \$788,900         | \$1,468,700    |

#### COASTAL WATER AUTHORITY BAYPORT WATER SYSTEM FUNDS FIELD EXPENDITURES BY LOCATION 2023 ANNUAL BUDGET

| LOCATIONS                         | FIELD<br>SALARIES | MATERIALS<br>AND<br>SUPPLIES | CONTRACT<br>LABOR AND<br>EQUIPMENT | UTILITIES | LOCATION<br>TOTAL |
|-----------------------------------|-------------------|------------------------------|------------------------------------|-----------|-------------------|
| Bayport<br>Pump Station           | \$418,981         | \$86,000                     | \$331,700                          | \$55,200  | \$891,881         |
| Bayport<br>Distribution<br>System | 348,232           | 157,800                      | 70,800                             | 0         | 576,832           |
|                                   | \$767,213         | \$243,800                    | \$402,500                          | \$55,200  | \$1,468,713       |

### COASTAL WATER AUTHORITY BAYPORT WATER SYSTEM FUNDS SUMMARY OF FIELD SALARIES BY LOCATION 2023 ANNUAL BUDGET

| LOCATION                          | BASE<br>COMPENSATION | RETIREE<br>PAY (1) | 4%<br>OVERTIME (2) | TOTAL     |
|-----------------------------------|----------------------|--------------------|--------------------|-----------|
| Bayport<br>Pump Station           | \$330,751            | \$75,000           | \$13,230           | \$418,981 |
| Bayport<br>Distribution<br>System | 334,838              | 0                  | 13,394             | 348,232   |
|                                   | \$665,589            | \$75,000           | \$26,624           | \$767,213 |

<sup>(1)</sup> Allows for employee benefit payments to retirees.

<sup>(2)</sup> Provides for minimum overtime.

### COASTAL WATER AUTHORITY BAYPORT WATER SYSTEM FUNDS ANALYSIS OF BASE FIELD SALARIES BY FUNCTION AND LOCATION 2023 ANNUAL BUDGET

| LOCATION AND FUNCTION       | # OF<br>EMPLOYEES | MAN<br>HOURS (4) | AVG. RATE<br>PER HOUR | BASE<br>SALARIES |
|-----------------------------|-------------------|------------------|-----------------------|------------------|
|                             |                   |                  |                       |                  |
| MANAGEMENT (1)              |                   |                  | •                     |                  |
| Bayport Pump Station        | 0.22              | 458              | \$74.00               | \$33,862         |
| Bayport Distribution System | 0.22              | 458              | 74.00                 | 33,862_          |
| Subtotal                    | 0.44              | 915              | 74.00                 | 67,724           |
|                             |                   |                  |                       |                  |
| SUPERVISORY PERSONNEL (2)   |                   |                  |                       |                  |
| Bayport Pump Station        | 0.65              | 1,352            | 65.00                 | 87,880           |
| Bayport Distribution System | 0.50              | 1,040            | 65.00                 | 67,600           |
| Subtotal                    | 1.15              | 2,392            | 65.00                 | 155,480          |
| ·                           |                   |                  |                       |                  |
| ALL OTHER PERSONNEL (3)     |                   |                  |                       |                  |
| Bayport Pump Station        | 3.05              | 6,334            | 33.00                 | 209,009          |
| Bayport Distribution System | 3.40              | 7,072            | 33.00                 | 233,376          |
| Subtotal                    | 6.45              | 13,406           | 33.00                 | 442,385          |
|                             |                   |                  |                       |                  |
| Total Base Salaries         | 8.04              | 16,713           | \$39.83               | \$665,589        |
|                             |                   |                  |                       |                  |

(1) Includes Manager of Operations and Production, Manager of Security & General Superintendent.

(2) Includes Superintendents, Master Electrician, Administrator OPM, and Purchasing Agent.

(3) Includes Foremen, Electricians and Operators for construction, electrical, maintenance, and all routine operating functions.

(4) Estimated number of employees at 2,080 hours per year.

### COASTAL WATER AUTHORITY BAYPORT WATER SYSTEM FUNDS ANALYSIS OF MATERIALS AND SUPPLIES BY LOCATION 2023 ANNUAL BUDGET

| LOCATION AND DESCRIPTION   | maken nyanyi sidang |   |
|--|---------------------|---|
| BAYPORT PUMP STATION   |                     |   |
| Air Conditioning Repair Parts Automotive / Equipment Repair Parts Building / Grounds Maintenance Electrical / Instrument Herbicides / Insecticides Mechanical, Plumbing, Valves, etc. Miscellaneous Supplies Office / Administrative Oils and Lubricants Road Base, Sand, Rock, Rip Rap, etc. Power Tools, Hand Tools & Equip. Personal Protective Equipment                                   | -                   | \$1,500<br>6,000<br>6,500<br>6,000<br>3,500<br>9,000<br>13,400<br>8,600<br>8,000<br>1,500<br>12,000<br>10,000                       |
| BAYPORT DISTRIBUTION   | -                   |   |
| Automotive / Equipment Repair Parts Building / Grounds Maintenance Diesel Fuel Electrical / Instrument Gasoline Herbicides / Insecticides Mechanical, Plumbing, Valves, etc. Miscellaneous Supplies Office / Administrative Oils and Lubricants Power Tools, Hand Tools & Equip. Road Base, Sand, Rock, Rip Rap, etc. Tires & Batteries Welding Equip & Supplies Personal Protective Equipment |                     | 6,000<br>13,500<br>17,800<br>4,000<br>14,400<br>11,000<br>25,500<br>10,800<br>13,000<br>15,000<br>6,000<br>6,000<br>3,000<br>10,000 |
|  | Total               | \$243,800   |

### COASTAL WATER AUTHORITY BAYPORT WATER SYSTEM FUNDS ANALYSIS OF CONTRACT LABOR AND EQUIPMENT BY LOCATION 2023 ANNUAL BUDGET

| LOCATION AND DESCRIPTION                             |                     |
|--|---------------------|
| BAYPORT PUMP STATION                                 |                     |
| Security: Contract Guards                            | \$180,000           |
| Major Motor Repair, 1 each                           | 15,000              |
| Major Pump Repair, 1 each                            | 12,000              |
| Security: Fencing Repairs/Replacement                | 20,000              |
| Security & Safety Training (1st Aid, CPR, AED, Etc.) | 40,000              |
| Training: Safety, RMP, Hazwop, Dam, AirPK, Etc.      | 500                 |
| Training: USACE Dam Safety CSE                       | 2,000               |
| Annual Service Contracts:                            | 2,000               |
| Crane/Hoist Test/Certification                       | 600                 |
| Pest Control Service                                 | 600                 |
| Substation, Relay Testing                            | 1,700               |
| Uniform Service                                      | 3,500               |
| Generator Load Testing                               | 800                 |
| Asset Management Software Upgrade                    | 1,300               |
| Purchase Equipment:                                  | 1,000               |
| BPS Lawn Mower - Xmark 0 Turn Comm.                  | 14,000              |
| Security Camera Purchase and Installation            | 33,700              |
| Emergency Radios (APX 6000)                          | 5,000               |
| GPS Asset Tracker Units/Annual Service Fee           | 1,000               |
| C) O / 1000t 11doNot Officer will day control i oc   | 331,700             |
|  |                     |
| BAYPORT DISTRIBUTION                                 |                     |
| Contract Labor (Welders, Divers, Tech Spt, Etc.)     | 40,000              |
| Equipment Rental Services                            | 10,000              |
| Security: Fencing Repairs/Replacement                | 10,000              |
| Asset Management Software Upgrade                    | 800                 |
| Purchase Equipment:                                  |                     |
| Skid Steer   | 10,000              |
|  | 70,800              |
|  |                     |
| Tota   | al <u>\$402,500</u> |

### COASTAL WATER AUTHORITY BAYPORT WATER SYSTEM FUNDS ANALYSIS OF UTILITIES BY LOCATION 2023 ANNUAL BUDGET

**ELECTRICITY** ALL ΚW AVG. RATE OTHER (2) LOCATION HOURS PER HOUR (1) **AMOUNT** TOTAL Bayport \$0.2000 \$40,200 201,000 \$15,000 \$55,200 **Pump Station** 201,000 \$0.2000 \$40,200 \$15,000 \$55,200

<sup>(1)</sup> Reflects rate accomplished through contract for Electricity beginning July, 2015

<sup>(2)</sup> Includes telephone, water and waste disposal services.

### COASTAL WATER AUTHORITY BAYPORT WATER SYSTEM FUNDS CAPITAL OUTLAYS 2023 ANNUAL BUDGET

|  | C  | AYPORT<br>CAPITAL<br>ROVEMENT<br>FUND |
|--|----|---------------------------------------|
| Bayport Water Line Replacement Design              | \$ | 750,000                               |
| Bayport Water Line Replacement Construction        | \$ | 1,000,000                             |
| ROW Easement Acquisition 410/411                   |    | 1,000,000                             |
| Bayport Reservoir Drain Valve Repair               |    | 20,000                                |
| Bayport Reservoir Roadway Repair                   |    | 10,000                                |
| Bayport Well Roadway Repair                        |    | 40,000                                |
| Bayport Air Vac and Manway Sand Blasting & Coating |    | 200,000                               |
| Total Capital Outlays                              | \$ | 3,020,000                             |