

**COASTAL WATER AUTHORITY**

**Minutes of Regular Meeting**

**November 12, 2025**

The Board of Directors (the “Board”) of Coastal Water Authority (“CWA”) convened its Regular Meeting, open to the public, at the CWA Conference Room, 1801 Main Street, Suite 800, Houston, Texas, with the following in attendance:

**Directors**

Tony L. Council, P.E., President  
Giti Zarinkelk, P.E., Second Vice-President  
Joseph G. Soliz, Secretary-Treasurer  
Jon M. Sjolander, Assistant Secretary-Treasurer  
Daniel G. Huberty  
Hannah E. Kaplan  
Daniel C. Campbell

**CWA Staff**

Don Ripley  
David Miller  
Greg Olinger  
Aaron Hargrove  
Seth Deutsch  
Dania Cato  
Todd Vu  
Mary Caballero

**City of Houston Staff**

Andrew Molly

**General Legal Counsel**

Barron Wallace, Bracewell LLP  
Mary Buzak, Bracewell LLP

All Members of the Board were present thus constituting a quorum.  
Copies of the agenda materials were included in the Board Members’ packets.

**I. CALL TO ORDER**

**A. Welcome.**

Director Council, Board President, called the meeting to order at 10:00 A.M. and welcomed all guests to the meeting. (The sign-in sheets for those in attendance at the meeting are attached hereto.)

**B. Pledge of Allegiance, Salute to the Texas Flag, and Moment of Silence.**

The Pledge of Allegiance, Salute to the Texas Flag, and Moment of Silence were led by Director Council.

**II. PUBLIC COMMENTS**

There were no public comments.

**III. ITEMS FOR CONSIDERATION – Tony Council**

**A. Minutes of the October 8, 2025 Regular Board Meeting.**

Director Zarinkelk moved to approve the minutes of the October 8, 2025 Board Meeting. The motion was seconded by Director Soliz and carried unanimously.

**B. Minutes of the October 8, 2025 Finance and Audit Committee Budget Workshop Meeting.**

Director Soliz moved to approve the minutes of the October 8, 2025 Finance and Audit Committee Budget Workshop Meeting. The motion was seconded by Director Zarinkelk and carried unanimously.

**C. Recognition of the appointment by Governor Greg Abbott of Daniel C. Campbell to Coastal Water Authority Board of Directors, representing Chambers County; Statement of Officer; Oath of Office and Bond.**

Director Council recognized the appointment of Daniel C. Campbell to the CWA Board of Directors and noted that Director Campbell completed the Statement of Officer, executed the Oath of Office and provided the Bond prior to today's Board Meeting.

**D. Amended and Restated Resolution (2025) Delegating Authority to Executive Officers.**

Director Zarinkelk moved to approve the motion to adopt an Amended and Restated Resolution (2025) delegating authority to Executive Officers. The motion was seconded by Director Soliz and carried unanimously.

**E. Professional Services Procurement Policy Update.**

Director Sjolander moved to approve the motion to adopt a Resolution of the Board of Directors of the Coastal Water Authority approving a revised Professional Services Procurement Policy. The motion was seconded by Director Zarinkelk and carried unanimously.

**IV. OPERATIONS AND MAINTENANCE – Aaron Hargrove**

**A. Operations Summary Report.**

Mr. Hargrove reported on the current levels at the three regional water supply reservoirs and the raw surface water production data for October 2025.

**B. Lynchburg Pump Station – Motor P-202 Rehabilitation.**

Mr. Hargrove presented an overview of the current condition of Motor P-202 and the scope of work for the motor rehabilitation at Pump P-3 at the Lynchburg Pump Station (LPS) and a motion to authorize the Executive Director to accept a bid from Louis Allis, LLC. in the amount of \$470,461.20 for the rehabilitation of Motor P-202 at Lynchburg Pump Station.

Director Sjolander moved to accept the motion as presented. The motion was seconded by Director Zarinkelk and carried by unanimous vote.

**C. Equipment Purchases.**

Mr. Hargrove presented the equipment purchase of a heavy haul truck as part of CWA's preventive maintenance plan for canal erosion control and a motion to authorize the Executive Director to issue a purchase order to Performance Truck – Baytown in the amount of \$272,136.00 for the purchase of a new heavy haul truck.

Director Sjolander moved to accept the motion as presented. The motion was seconded by Director Zarinkelk and carried by unanimous vote.

Mr. Hargrove presented the equipment purchase of a long-reach excavator as part of CWA's preventive maintenance plan for canal erosion control and a motion to authorize the Executive Director to issue a purchase order to Nueces

Power Equipment in the amount of \$291,048.00 for the purchase of a new long reach excavator.

Director Sjolander moved to accept the motion as presented. The motion was seconded by Director Zarinkelk and carried by unanimous vote.

**V. ONGOING PROJECTS – David Miller**

**A. Capers Ridge Pump Station – Additional Pump Capacity Project.**

Mr. Miller reported that CWA has undertaken Capers Ridge Pump Station additional pump capacity project to support the City of Houston (COH)'s expansion of the Northeast Water Purification Plant and presented a motion authorizing the Executive Director to approve and execute the Guaranteed Maximum Price Amendment in the amount of \$40,329,878.72 with ORC, Inc. for the Capers Ridge Pump Station Additional Pump Capacity Project (Construction Manager at Risk Contract).

Director Sjolander moved to accept the motion as presented. The motion was seconded by Director Zarinkelk and carried by unanimous vote.

**B. Lynchburg Pump Station – Modernization.**

Mr. Miller provided an overview of the LPS, noting that the LPS is a critical component of CWA's facilities that supplies water to the COH's East Water Purification Plant and Southeast Water Purification Plant, as well as the industries within the Houston Ship Channel. The Texas Legislature has appropriated an initial \$100,000,000 for a planned modernization program scope for the LPS, which will be administered as a grant through the Texas Water Development Board (TWDB). In order to receive the grant funds, CWA must submit an application for financial assistance to TWDB.

Mr. Miller presented a motion to adopt a Resolution by the Board of Directors of the Coastal Water Authority requesting financial assistance from the Texas Water Development Board, authorizing the filing of an application for assistance; and making certain findings in connection therewith.

Director Sjolander moved to accept the motion as presented. The motion was seconded by Director Zarinkelk and carried by unanimous vote

**VI. BUSINESS REVIEW – Seth Deutsch**

**A. Monthly Financial Statements for the Previous Month.**

Mr. Deutsch presented CWA's financial statements for the month ending October 31, 2025.

**B. Adoption of the 2026 Operating Budgets for the Trinity River Conveyance System, the Lake Houston Facilities and the Luce Bayou Water System Project.**

This item was deferred to a Special Meeting of the Board of Directors on November 21, 2025.

**C. Adoption of the 2026 Operating Budgets for the Bayport Water System Project and the Red Bluff Water Treatment Plant.**

This item was deferred to a Special Meeting of the Board of Directors on November 21, 2025.

**VII. DISBURSEMENTS – Seth Deutsch**

Mr. Deutsch presented a motion to approve the disbursements for the month on the various construction funds.

Director Sjolander moved to accept the motion as presented. The motion was seconded by Director Kaplan and carried by unanimous vote.

**VIII. OLD BUSINESS – Don Ripley**

No items to discuss.

**IX. NEW BUSINESS – Tony Council**

**A. Personnel – Executive Director.**

Director Council presented a motion to approve the Executive Director Employment Agreement and authorize the President of the Board to execute and finalize such Agreement.

Director Sjolander moved to accept the motion as presented. The motion was seconded by Director Zarinkelk and carried by unanimous vote.

**X. EXECUTIVE SESSION – Tony Council**

There was no executive session.

**XI. ADJOURNMENT – Tony Council**

The meeting was adjourned at 10:21 A.M.

[Signature page follows]

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Joseph G. Soliz, Secretary-Treasurer